

GRADUATION CEREMONY - 22nd November 2013
CONFIRMATION OF ATTENDANCE

Faculty of Business , Communications & Law (UH Programme)

PROGRAMME : BBDUH / BMAUH / BATUH / BFIUH

I, _____ holder of
(I.C. No. _____) of (address in full): _____

(Tel: _____)

Will be attending

Will not be attending the above ceremony which will be held on **22nd November 2013** at the Multi-Purpose Hall, INTI International University, Nilai. I understand that registration is from 8.30 am to 9.00 am on that day.

I understand that I will not receive the Degree until I have satisfied all the requirements.

I further understand that a sum of RM100.00 will be deducted from my deposit if I fail to attend for any reason whatsoever.

My Height is: _____ cm (for Graduation Gown)

I would like to collect my gown and invitation cards at INTI-IU / FOTOREX BUILDING PJ SELANGOR

I wish to confirm that:

1. Number of invitation cards required for my guests: _____ (**Max. 2**)

2. I ***DO / DO NOT** require transportation from ICSJ on **22nd November 2013** (Charges: RM10.00)

I *** REQUIRE / DO NOT REQUIRE** transportation for my _____ (please state number of guests) guests.

Each guest will be charged RM10.00 for transportation and this is non-refundable. If your guests require transportation, kindly make payment at the Finance Office and ensure that you return this form to your respective Head of Programme after making payment. Only registered graduands and guests with **OFFICIAL RECEIPT** are allowed to board the bus.

Date:

Signature:

* Delete accordingly

Email: _____

FOR FINANCE OFFICE (*payment for transportation*)

Place is guaranteed only when payment is made.

Cash/Cheque no: _____ Amount paid: _____

Receipt no.: _____ Received by: _____

Contact persons: **INTI-UC** : Annie (Tel: 06-798 2000 ext. 2375, e-mail: kethoon.goh@newinti.edu.my)
Faridah (Tel : 06-798 2000 ext. 2369, e-mail : nurfaridah.zainuddin@newinti.edu.my)
Munira (Tel: 06-798 2000 ext. 2380, e-mail: munira.osman@newinti.edu.my)
Thava (Tel : 06-798 2000 ext. 2380, e-mail : tava.mani@newinti.edu.my)

THIS FORM CAN BE OBTAINED FROM THE GRADUATION WEBPAGE : <http://www.intimal.edu.my/graduation/>. YOU ARE REQUIRED TO REPLY YOUR CONFIRMATION TO ONE OF THE CONTACT PERSONS ABOVE.

IN THE EVENT THAT YOU FAIL TO REPLY BY 4TH OCTOBER 2013, YOU WILL BE DEEMED AS NOT ATTENDING THE GRADUATION CEREMONY.